



VACANCY ANNOUNCEMENT 26-6

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Email address:

sshiro@palausupremecourt.net

POSITION TITLE : COMPUTER PROGRAMMER
SALARY: \$1,111.50 b/w; \$28,899 annually or commensurate with experience
LOCATION : Management Information Systems (MIS); Koror and Ngerulmud Judiciary Complex
OPENING DATE : July 27, 2026
CLOSING DATE : Until Filled

REQUIRED MINIMUM QUALIFICATIONS:

- Bachelor's degree in Computer Science or Certification of Programming with at least two (2) years of work-related experience
- Demonstrate knowledge and skill in java script and C#sharp programming, relational database, and troubleshooting
- Possesses the ability to be innovative, analytical, accurate, and organized
- Possesses a professional attitude with emphasis on strength of good character, such as, honesty/integrity, understands confidentiality, good work ethics, resourcefulness in finding solutions to problems, good judgment and dedication to hard work
- Ability to communicate effectively, both orally and in writing, in both Palauan and English languages and good reading comprehension
- Ability to learn and apply court procedures, practices and policies where necessary.
- No criminal record.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Arrange project requirement by analyzing these requirements
- Design programs to meet above requirements
- Encodes project requirement into computer language (Java and C#Sharp)
- Document the project requirement
- Maintain historical records of development and revisions
- Troubleshoot program bugs and debugs
- Write programs in a variety of computer languages, such as C++ and Java
- Update and expand existing programs
- Rewrite, debug, maintain and test and retest existing software and programs
- Test the programs with the user
- Build and use computer-assisted software engineering (CASE) tools to automate the writing of some code
- Reference code libraries to simplify their writing and may build or use computer-assisted software engineering tools to automate the writing of some of the codes they use.
- Refine the ideas and solve the problems that arise while converting the program into code.
- Read, learn and keep new and existing peripherals manufactures manual
- Troubleshoot based on peripherals manufactures manual
- Submit bi-weekly operational reports
- Perform other related duties as assigned by the supervisor and/or the Office of the Chief Justice

HOW TO APPLY: Application form can be obtained from the Office of the Clerk of Courts of the Palau Supreme Court in Koror or Ngerulmud or from Judiciary website. Completed application along with all necessary documents shall be addressed to Ms. Shaina N. Shiro, Human Resource Specialist, and submitted to the Clerk of Courts in Koror or in Ngerulmud.